

OFFICE OF THE SUPERINTENDENT  
ALEXANDRIA COMMUNITY SCHOOL CORPORATION

TUITION TRANSFER GENERAL INFORMATION, GUIDELINES AND APPLICATION

2019-20 SCHOOL YEAR  
Application Deadline: May 1, 2019

Students may transfer into the Alexandria Community School Corporation from Kindergarten through grade 12 under the conditions as stated below.

An application is to be completed for:

- students living outside Alexandria Community School Corporation applying for admission
- students currently enrolled as transfer tuition students applying for continued enrollment.

Alexandria Community School Corporation will enroll students who reside outside of the corporation's boundaries under the following conditions as described in Indiana Code 20-26-11-32: The governing body of a school corporation shall annually establish the number of transfers the school corporation has the capacity to accept the following transfers in the following grade levels:

Alexandria-Monroe Elementary School (K-2)

**Kindergarten – 20 students**

**First Grade – 20 students**

**Second Grade – 15 students**

Alexandria-Monroe Intermediate School (3-6)

**Third Grade – 14 students**

**Fourth Grade – 21 students**

**Fifth Grade – 4 students**

**Sixth Grade – 22 students**

Alexandria-Monroe Jr./Sr. High School (7-12)

**Seventh Grade – 15 students**

**Eighth Grade – 10 students**

**Ninth Grade – 10 students**

**Tenth Grade – 18 students**

**Eleventh Grade – 12 students**

**Twelfth Grade – 15 students**

### **1. Automatic Approvals** (per HEA 1381: Public School Transfers)

Alexandria Community School corporation will not deny a request for an **eligible** student to transfer into Alexandria CSC if the student requesting to transfer:

- A. is a member of a household in which any other member of the household is a student in Alexandria CSC.
- B. has a parent who is an employee of Alexandria CSC.
- C. has attended Alexandria as a student in the previous year.

### **2. Equal Opportunity to Attend**

If the number of requests to transfer into Alexandria CSC exceeds the capacity established for Alexandria Schools, then each timely, **eligible** request must be given an equal chance to be accepted. A public meeting will be conducted at the regularly scheduled board meeting in May (Currently scheduled for May 13, 2019) to determine, by a random drawing, which students will be admitted as transfer students to each school building and each grade level of Alexandria CSC.

### **3. Transportation**

The parents of a student for whom a request to transfer is made are responsible for the student's transportation.

### **4. Ineligible Students**

Alexandria CSC will deny a request for a student to transfer to Alexandria if the student has been suspended (as defined in Indiana Code 20-33-8-7) or expelled (as defined in Indiana Code 20-33-8-3) during the twelve (12) months preceding the student's request to transfer under this section:

- (1) for (10) or more days;
- (2) for a violation of possession of firearms, deadly weapons, and/or destructive devices under Indiana Code 20-33-8-16;
- (3) for causing physical injury to a student, a school employee, or a visitor to the school; or
- (4) for a violation of the school corporation's drug or alcohol rules.

The parents of a student for whom a request to transfer is made are responsible for providing Alexandria CSC with records or other information necessary for Alexandria to determine eligibility.